# 7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities (within 500 words).

Our Logo signifies our commitment towards the development of society with continuous traditional values

Let us together be protected and let us together be nourished by God's blessings / Let us together join our mental forces in strength for the benefit of humanity /Let our efforts at learning be luminous and filled with joy, and endowed with the force of purpose/Let us never be poisoned with the seeds of hatred for anyone / Let there be peace and serenity in all the three universes.

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party ,teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like Diwali Mela celebration, Holi Milan celebration, New Year celebration etc. religious ritual activities are performed in the campus.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration.

Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students.

In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.







# Teacher's values and ethical principles

The core of teaching consists of four basic values: dignity, truthfulness, fairness and responsibility & freedom.

All teaching is founded on ethics – whether it be the teacher-student relationship, pluralism or a teacher's relationship with their work.

**Dignity** means respect for humanity. Teachers must respect every person, regardless of gender, sexual orientation, appearance, age, religion, social standing, origin, opinions, abilities and achievements.

**Truthfulness** is one of the core values in teachers' basic task, which involves steering learners in navigating life and their environment. Honesty with oneself and others and mutual respect in all communication is a basic aspect of teachers' work.

**Fairness** is important both when encountering individual learners and groups but also in the work community. Fairness involves in particular promoting equality and non-discrimination and avoiding favoritism.

Teachers are entitled to their own **values**, but in their work, teachers' responsibility is tied to their basic task and its standards such as legislation and the curriculum.

## **Teacher's ethical principles**

The aim of teachers' ethical principles is to draw attention to the ethics involved in teaching. Good professional ethics are among a teacher's most important resources.

## **Teachers and relationship with work**

Teachers commit to the standards and ethics of their work. Teachers manage their duties responsibly. Teachers develop their work and expertise and assess their own actions.

Teachers teach in a manner that reflects their personality, so developing and caring for their individuality is their right and obligation.

Teachers are entitled to be treated fairly in their work.

### **Teachers and learners**

Teachers accept and treat learners as unique human beings. Teachers respect the rights of learners and react to them humanely and fairly.

Teachers try to understand the learners' starting point, thoughts and opinions. Teachers considerately handle matters linked to the learner's personality and privacy. Teachers pay special

attention to learners who require care and protection and do not, under any circumstances, tolerate bullying or the abuse of other people.

Teachers' work also includes teaching learners to co-operate and to become good members of society. Building up confidence and good relationships is part of teachers' work.

### Teachers and the work community

Teachers value their work and respect their colleagues. Teachers try to pool their resources and find a balance between their autonomy and the work community.

Accepting the individuality of colleagues, understanding them and helping and supporting each other are key principles of the work community.

### **Teachers and society**

Teaching is one of the most important jobs in society. Teachers' ability to be effective in their work and take care of their professional development are dependent not only on their commitment, but also on the resources allocated to teaching and education. Teachers promote the opportunities offered by education and growth.

Teachers represent, above all, learners' rights and interests – even critically, if necessary. In their work, they also teach learners to become responsible members of a democratic society.

### **Teachers and stakeholders**

Teachers work together with learners' parents, guardians and other parties responsible for education, training and well-being. These include social and health care expert groups, authorities and numerous other collaborating parties.

The co-operation supports learners' learning and development.

## **Teachers and plurality**

Teachers need to ensure that all learners have the same rights and obligations as members of society.

They make sure that learners and their parents' cultures and world views are respected equally and that no one is discriminated against based on them.

# CODE OF CONDUCT

#### CODE OF CONDUCT FOR PRINCIPAL, TEACHERS, NON TEACHING STAFF AND STUDENTS

#### **Code of Ethics for Principal**

The Principal of an Institution should always be honest, fair, objective, supportive, protective and law abiding. Besides, the following traits are expected from the Principal. He has to

- Chalk out a policy and plan to execute the vision and mission.
- Promote industry institution interaction and inculcate research development activities.
- Ensure that the staff and students aware of rules, policies and procedures laid down by the college and enforce them fittingly.
- Recommend and forward communication to the authorities.
- Monitor, manage and educate the administration of the institution and take remedial measures / actions based on the stakeholder's feedback.
- Execute any other qualitative and quantitative work for the welfare of the institution.
- Listen to the student's ideas and set a supportive tone.
- Be fair in his disciplinary actions for all the members of faculty, non-teaching staff and students.
- Empower all his staff and students to reach their maximum potential.
- Carry himself with the highest integrity and he has to exhibit outstanding and strong leadership skills.

#### **Code of Ethics for Teachers**

Teaching is a noble profession. It shapes the character, caliber and future of an individual. He / She can inspire, hope, ignite them and instill a love of learning among the students. Besides, the teachers have to

- Uphold the honour and dignity of the teaching profession.
- Provide an innovative and quality education to pupils.
- Be impartial and discriminative against students.
- Interact with the students in a friendly manner.
- Abide by the rules and regulations of the institution.

- Abide by the procedures to ensure student's safety.
- Collaborate with fellow teachers.
- Be responsible and interact positively with parents and other stakeholders in educating the students.
- Be good counselors and facilitators.
- Help, guide, encourage and assist students in their learning.

### CODE OF CONDUCT FOR NON-TEACHING STAFF

The following traits are expected from the Non-teaching staff. He / She must

- Report to duty at least 30 minutes in advance.
- Remain on duty during college hours.
- Adhere strictly to the laws and regulations of the college.
- Respect and maintain the hierarchy in the Administration.
- Maintain honesty, integrity, fairness in all activities.
- Exercise self-discipline and restrain at all times and deal positively with staff, students and the general public
- Must not divulge official secrets, mutilate, expunge, conceal, alter or forge official documents / receipts.
- Must not intercept or misappropriate college money.
- Must not be absent from duty without official approval or approved sick leave.
- Avoid social networking sites such as Facebook, Whatsapp, etc during the working hours.

#### **Code of Conduct for students**

- Every student shall wear clean, neat and formal dress, fitted to our culture and tradition. Casual wear such as T-Shirts, shorts and jeans must be avoided.
- During class hours a student cannot go out of the classroom without the permission of the teacher concerned. The use of mobile phones is strictly prohibited on the college campus. Students who violate this rule will have to face disciplinary action.
- 3. The college expects students of both sexes to foster a healthy and decent relationship both on campus and of campus. The very spirit of co-education lies in facilitating such a relationship. Any behaviour contrary to this sprit is deemed unlawful and punishable.
- 4. During leisure hours, students are advised to use the library, and internet browsing centre.
- 5. During leisure hours women students should go to the rest room or library. They should not stay in the classrooms.

- 6. When a teacher enters the classrooms, the students should raise and keep standing until they are asked to sit or until the teacher takes his/her seat.
- 7. Late comers are forbidden from entering the classrooms.
- 8. Students shall move from one classroom to another or get out of the classroom in an orderly manner, without making any noise.
- 9. Students should bring prescribed textbooks to the classes every day. Failing which they will be sent out of the classroom.
- 10. Defacing the blackboards of walls will be severely dealt with.
- 11. Students should handle the furniture and other properties with care. Damage to the furniture will lead to penalty or suspension from college.
- 12. Students should stay away from any anti-social activities.
- 13. Students should stay wear their identity cards inside the campus daily.
- 14. Without the permission of the Principal, Students are not permitted to circulate any printed materials or pamphlets.
- 15. Ragging in any form is a serious offence and it will be dealt with severely.
- 16. Damage fee will be collected for any damage caused by them knowingly or unknowingly.
- 17. Visitors are not allowed to meet the students in the classrooms.
- 18. Students should take care of their belongings. The institution will not be responsible for any loss.